

SUN VIRTUAL FALL CONFERENCE SCHEDULE

FRIDAY, SEPTEMBER 10, 2021



7:30 AM PACIFIC DAYLIGHT TIME REGISTRATION

8:30-10:00 AM PACIFIC DAYLIGHT TIME—THIS SESSION IS SINGLE TRACKED for .15 CEUs

1. (TRACK A) WHAT'S NEW WITH STENOCAT?

Have you updated to keyless yet? Have you seen all the new features of StenoCAT? Come find out what's new with your software in the latest update!

Rick Louie

10:00-10:15 AM PACIFIC DAYLIGHT TIME—BREAK

10:15-11:45 AM PACIFIC DAYLIGHT TIME—CHOOSE ONE OF THE FOLLOWING FOR .15 CEUs

2. (TRACK A) DICTIONARY MAINTENANCE TIPS & TRICKS

Maintain and develop your dictionary to optimize it and keep it in top performance mode. Instruction on index entries, global entries, include files and more. A must for realtime writers.

Rick Louie

OR

3. (TRACK B) USER PREFERENCES I & II

Basic building blocks of StenoCAT 32 software. Users must have current update of SC32 loaded, as well as their dictionary conversion and template set up by Gigatron, prior to start of class.

Paula Mecke

11:45-1:00 PM PACIFIC DAYLIGHT TIME—(LUNCH ON YOUR OWN)

1:00-2:30 PM PACIFIC DAYLIGHT TIME—CHOOSE ONE OF THE FOLLOWING FOR .15 CEUs

4. (TRACK A) IMPROVING YOUR REALTIME WRITING PART I

Loads of ideas for honing your realtime skills, including two ways of connecting using TrialBook. Tap into the power of using realtime strokes to clean up your realtime as you are writing. Suggestions on how to prep for a realtime job.

Rick Louie

OR

5. (TRACK B) AUTOMATIC INDEXING PART I

Users learn how to use the basics of the automatic indexing feature of the StenoCAT 32 software. The formats for indexing will be discussed, as well as how to insert index entries for examination and exhibits and then automatically generate an index.

Paula Mecke

2:30-2:45 PM PACIFIC DAYLIGHT TIME —BREAK

2:45-4:15 PM PACIFIC DAYLIGHT TIME—CHOOSE ONE OF THE FOLLOWING FOR .15 CEUs

6. (TRACK A) IMPROVING YOUR REALTIME WRITING PART II

An hour and a half just isn't enough time to learn all the ways of improving your realtime writing, so we've added Part II. It is recommended that you attend Part I to benefit the most from Part II.

Rick Louie

OR

7. (TRACK B) AUTOMATIC INDEXING PART II

Explore the more advanced features of SC 32's automatic indexing software. Learn to format, customize the index, and save the index layout to your template. To keep the class moving at this advanced level, attendees must have completed Automatic Indexing Part I prior to taking this session.

Paula Mecke

4:15-4:30 PM PACIFIC DAYLIGHT TIME—BREAK

4:30-6:00 PM PACIFIC DAYLIGHT TIME—THIS SECTION IS SINGLE-TRACKED FOR .15 CEUs

8. (TRACK A) ADVOCATE FOR YOUR PROFESSION—(ETHICS)

You'll want to hear what this panel of distinguished reporters are doing to advocate, promote and protect the stenographic profession. They will discuss the ethical considerations and cautions regarding certifying digital records. This is a great opportunity to build your knowledge regarding current technologies so that you can engage in impactful discussions with your clients.

Lisa Migliore Black
Sue Terry
Lillian M. Freiler
Elizabeth Harvey

*maybe a surprise guest or two.

SUN VIRTUAL FALL CONFERENCE SCHEDULE

SATURDAY, SEPTEMBER 11, 2021



7:30 AM PACIFIC DAYLIGHT TIME REGISTRATION

8:30-10:00 AM PACIFIC DAYLIGHT TIME—THIS SESSION IS SINGLE TRACKED for .15 CEUs

9. (TRACK A) COURT REPORTER'S ENGLISH PART I

Expert English teacher and presenter extraordinaire Margie Wakeman Wells teaches the delicate art of making sense of the English rules when capturing the spoken word—an art unlike any other application of the rules of English language.

Margie Wakeman
Wells

10:00-10:15 AM PACIFIC DAYLIGHT TIME—BREAK

10:15-11:45 AM PACIFIC DAYLIGHT TIME—THIS SESSION IS SINGLE TRACKED for .15 CEUs

10. (TRACK A) COURT REPORTER'S ENGLISH PART II

This expert grammarian has so much more to share! Polish up your punctuation skills to accurately convey the meaning of the spoken — and sometimes unintelligible — word.

Margie Wakeman
Wells

11:45-1:00 PM PACIFIC DAYLIGHT TIME—(LUNCH WITH SUN BOARD AND DOOR PRIZE DRAWING)

1:00-2:30 PM PACIFIC DAYLIGHT TIME—CHOOSE ONE OF THE FOLLOWING FOR .15 CEUs

11. (TRACK A) LATEST AND GREATEST TECH GADGETS

What's new in court reporting technology and tools? Our resident expert will show us what's here and now and what's coming our way to make us better, more tech-savvy reporters.

Sue Terry
Rick Louie

OR

12. (TRACK B) TEXAS ETHICS

If you need Texas ethics CEUs, this session is for you. Learn about the latest bills passed in Texas' 87th Legislative Session and what impact they will have on you.

Kim Cherry

2:30-2:45 PM PACIFIC DAYLIGHT TIME —BREAK

2:45-4:15 PM PACIFIC DAYLIGHT TIME—CHOOSE ONE OF THE FOLLOWING FOR .15 CEUs

13. (TRACK A) ALL ABOUT INSYNC

Learn all about InSync, including microphone setup, playback, synchronizing audio, splitting audio and merging audio, which are all new features.

Rick Louie

OR

14. (TRACK B) ALL ABOUT ZOOM

Learn about Jason's experiences with the Zoom platform, the tips and tricks of the software. Jason will explore its capabilities and recommend best practices and protocols for all participants in legal proceedings.

Jason Meadors

4:15-4:30 PM PACIFIC DAYLIGHT TIME—BREAK

4:30-6:00 PM PACIFIC DAYLIGHT TIME—THIS SECTION IS SINGLE-TRACKED FOR .15 CEUs

15. (TRACK A) - IMPROVING YOUR FINANCIAL LITERACY AND WHY IT'S SO CRITICAL RIGHT NOW!

In these times of financial uncertainty, we understand that one can be left in the dark when it comes to your finances. In this seminar, you will learn about tax-reduction strategies, investing without risk, retiring tax-free, and putting your "lazy money" hard to work for you! We will share these strategies with you in an educational format that will be entertaining, enlightening, and informative.

Brian Altounian