

**2022 SUN SPRING CONFERENCE  
VIRTUAL VIA ZOOM WEBINAR  
FRIDAY, MARCH 25, 2022**

**7:30 AM PACIFIC DAYLIGHT TIME - ZOOM REGISTRATION IF YOU HAVEN'T PREVIOUSLY DONE SO**

**8:30-10:00 AM PACIFIC DAYLIGHT TIME - CHOOSE ONE OF THE FOLLOWING FOR .15 CEUs**

<p><b><u>1. (TRACK A) R.I.S.E. UP WITH STENOCAT!</u></b> Have you seen all the new features of StenoCAT? Find out what's new with the StenoCAT software in the latest update and overcome the fear of going keyless.</p>	Rick Louie	OR	<p><b><u>2. (TRACK B) USER PREFERENCES</u></b> Learn more about the basic building blocks of StenoCAT 32 software. Prior to start of class, users must have current update of SC32 loaded, as well as their dictionary conversion and template set up by Gigatron.</p>	Paula Mecke
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**10:00-10:15 AM PACIFIC DAYLIGHT TIME - BREAK**

**10:15-11:45 AM PACIFIC DAYLIGHT TIME - CHOOSE ONE OF THE FOLLOWING FOR .15 CEUs**

<p><b><u>3. (TRACK A) WRITE SHORT SO YOU CAN WRITE LONG WHEN YOU HAVE TO!</u></b> Being efficient so that when you need to fingerspell or put together a word "on the fly" with word parts, you can handle it.</p>	Jill Driscoll	OR	<p><b><u>4. (TRACK B) MACROS</u></b> Learn to customize your keyboard to speed up editing time, merge keysets, and create your own macros. Power up your editing time!</p>	Paula Mecke
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**11:45-1:00 PM PACIFIC DAYLIGHT TIME - LUNCH (PLAY COURT REPORTER BINGO)**

**1:00-2:30 PM PACIFIC DAYLIGHT TIME - CHOOSE ONE OF THE FOLLOWING FOR .15 CEUs**

<p><b><u>5. (TRACK A) ADVANCED EDITING I</u></b> Using advanced keystrokes to make editing much faster and easier. This class is designed for those who already use basic SmartKeys and are ready to implement new commands and keystrokes. Learn how to master editing on the fly while in realtime.</p>	Rick Louie	OR	<p><b><u>6. (TRACK B) INDEXING I</u></b> Discover how to use the basics of the automatic indexing feature of the StenoCAT 32 software. Learn the formats for indexing, as well as how to insert index entries for examination and exhibits to automatically generate an index.</p>	Paula Mecke
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**2:30-2:45 PM PACIFIC DAYLIGHT TIME - BREAK**

**2:45-4:15 PM PACIFIC DAYLIGHT TIME - CHOOSE ONE OF THE FOLLOWING FOR .15 CEUs**

<p><b><u>7. (TRACK A) ADVANCED EDITING II</u></b> Continue learning how to master editing using advanced keystrokes. It is recommended that you attend Part I to benefit the most from Part II.</p>	Rick Louie	OR	<p><b><u>8. (TRACK B) INDEXING II</u></b> Explore the more advanced features of automatic indexing. Learn to format, customize the index, and save the index layout to your template. Attendees must have attended Indexing Part I prior to taking this session.</p>	Paula Mecke
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**4:15-4:30 PM PACIFIC DAYLIGHT TIME - BREAK**

**4:30-6:00 PM PACIFIC DAYLIGHT TIME - CHOOSE ONE OF THE FOLLOWING FOR .15 CEUs**

<p><b><u>9. (TRACK A) THE INS AND OUTS OF WINDOWS 11</u></b> Everything you want to know about Windows 11. Should you upgrade? Can you upgrade? Windows 11 offers a refreshed look and some new features. In this seminar, we'll teach you what they are and how to navigate.</p>	Tim Gawlik	OR	<p><b><u>10. (TRACK B) THE BASICS OF RESOLVING ETHICAL DILEMMAS (ETHICS)</u></b> Court reporting and captioning ethics devolve to certain foundational principles. In "The Basics of Resolving Ethical Dilemmas," Jason reviews those principles and explains how to apply them to resolve ethical issues that arise, both common and novel.</p>	JASON MEADORS
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**6:30-7:30 PM PACIFIC DAYLIGHT TIME - VIRTUAL HAPPY HOUR**

**2022 SUN SPRING CONFERENCE  
VIRTUAL VIA ZOOM WEBINAR  
SATURDAY, MARCH 26, 2022**

**7:30 AM PACIFIC DAYLIGHT TIME - ZOOM REGISTRATION IF YOU HAVEN'T PREVIOUSLY DONE SO**

**8:30-10:00 AM PACIFIC DAYLIGHT TIME - THIS SESSION IS SINGLE TRACKED FOR .15 CEUs**

**11. (TRACK A) LET'S DECODE THE CODE**

So you want to go by Code. Now what do you do? Join us as we decipher California Code of Civil Procedure 2025 and Federal Rules of Court Rule 30 and how they apply to California Certified Shorthand Reporters.

**Charlotte Mathias  
Harry A. Palter**

**10:00-10:15 AM PACIFIC DAYLIGHT TIME - BREAK**

**10:15-11:45 AM PACIFIC DAYLIGHT TIME - CHOOSE ONE OF THE FOLLOWING FOR .15 CEUs**

**12. (TRACK A) COMMANDS AND TRICKS TO IMPROVE YOUR REALTIME I**

Loads of ideas for honing your realtime skills. Tap into the power of using realtime strokes to clean up your realtime as you are writing and suggestions on how to prep for a realtime job.

**Rick Louie**

**OR**

**13. (TRACK B) GET PAID WHAT YOU'RE WORTH**

How to build a rate sheet. Kyung will be discussing all aspects of how to build a rate sheet, research on how to come up with rates for your area, what items should be included on a rate sheet, and sample rate sheets (templates).

**Kyung Lee-Green**

**11:45-1:00 PM PACIFIC DAYLIGHT TIME - LUNCH - BUSINESS MEETING  
RAFFLE DRAWING AND DOOR PRIZES - MUST BE PRESENT TO WIN**

**1:00-2:30 PM PACIFIC DAYLIGHT TIME - CHOOSE ONE OF THE FOLLOWING FOR .15 CEUs**

**14. (TRACK A) COMMANDS AND TRICKS TO IMPROVE YOUR REALTIME II**

Continue learning how to clean up your realtime while writing. It is recommended that you attend Part I to benefit the most from Part II.

**Rick Louie**

**OR**

**15. (TRACK B) BUYING THE BEST COMPUTER AND OTHER HARDWARE FOR REPORTERS**

Will cover computers, flash drives, Samson GO Mic, other mics for your writer, serial adapters, external HDDs, and what not to get.

**Garrett Weeks**

**2:30-2:45 PM PACIFIC DAYLIGHT TIME - BREAK**

**2:45-4:15 PM PACIFIC DAYLIGHT TIME - THIS SESSION IS SINGLE-TRACKED FOR .15 CEUs**

**16. (TRACK A) JUST OKAY IS NOT OKAY**

While realtime does not mean perfection, how do you know if your realtime measures up as a sellable product? Look beyond the gray and examine concrete, real-world examples of what is great, good, and just okay. Anissa will debunk untranslate rate myths and other misperceptions about quality realtime. She will also provide solutions to common stacking, easy brief ideas, and why you should be editing in a way that school never taught you.

**Anissa  
Nierenberger**

**4:15-4:30 PM PACIFIC DAYLIGHT TIME - BREAK**

**4:30-6:00 PM PACIFIC DAYLIGHT TIME - THIS SESSION IS SINGLE-TRACKED FOR .15 CEUs**

**17. (TRACK A) DITCH THE TRANSCRIPTS...CAPTIONING IS FOR YOU!**

No transcripts, no commute, live where you want, and no last-minute cancellations...welcome to captioning! Anissa will present the history of captioning, making the transition to CART and broadcast captioning, and why thinking like a captioner will make reporters the crème de la crème in their industry! We'll start with 5 Things to improve your realtime. Transitioning into a new, exciting career is a matter of taking things one step at a time. Reinvigorate your passion today!

**Anissa  
Nierenberger**

**THANK YOU FOR ATTENDING THE SUN CONFERENCE!**